THORNTON TOWNSHIP
COOK COUNTY, ILLINOIS

ORDINANCE NO. 25-010

AN ORDINANCE AUTHORIZING THE PAYMENT OF RECURRING MONTHLY CHARGES AND FEES FOR CERTAIN APPROVED TOWNSHIP SERVICES, SUBSCRIPTIONS AND UTILITIES FOR THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS.

ADOPTED BY THE BOARD OF THORNTON TOWNSHIP

NAPOLEON B. HARRIS III, Township Supervisor
CASEY A. NESBIT, Township Clerk

CHRISTOPHER GONZALEZ
BYRON D. STANLEY
MARY CAROLYN AVENT
VALERIA STUBBS
Trustees

Published in pamphlet form by authority of the Township Board of Thornton Township, Cook County, Illinois, this 14th day of October, 2025.

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* * *

WHEREAS, Thornton Township, Cook County, Illinois (the "Township"), is a duly organized and existing township and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Township Code, 60 ILCS 1/1-1, *et seq*. (the "Code"), and all laws amendatory thereto; and

WHEREAS, the Township Supervisor (the "Supervisor") and Township Trustees (collectively, the "Township Board") are committed to ensuring the efficient operation of government;

WHEREAS, the Township Board aims to ensure responsible and transparent financial management through the establishment of guidelines and restrictions; and

WHEREAS, the Township Board aims to ensure responsible and transparent financial management through the establishment of guidelines and restrictions, and to ensure that charges and fees associated with previously approved services, subscriptions and utilities that require payment prior to scheduled Township Board meetings are paid timely to ensure the continuation of and avoid suspension or termination of the services, subscriptions, and utilities and avoid late fees penalties and interest being imposed on previously approved services, subscriptions and utilities.

WHEREAS, the Township has previously incurred substantial late fees, penalties and interest on bills and invoices for late payments due on previously approved recurring contracts that could not be presented to the Township Board for payment approval prior to a bill or invoice due date. The Township has also experienced the suspension of internet services, software subscriptions and cellular telephone service due to late payment of bills and invoices due to various vendors and providers;

WHEREAS, the Township Board has previously approved contracts for services and subscriptions with the following vendors: Adobe, AT&T, Atera, Canva, CloudwaysLTD, ComEd, Constant Contact, Illinois Toll Highway Authority I-Pass, Microsoft Corporation, NiCor, Service Autopilot, and Verizon Wireless. ("Previously Approved Recurring Contracts");

WHEREAS, the Township Board will approve contracts in the future for services, subscriptions, and utilities that require timely monthly payments prior to a Township Board meeting. ("Future Recurring Contracts"); and

NOW, THEREFORE, BE IT ORDAINED by the Township Board of Thornton Township, Cook County, Illinois, as follows:

ARTICLE I.
IN GENERAL

Section 01. Incorporation Clause.

All of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct, and the Township Board does hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

Section 02. Purpose.

The purpose of this Ordinance is to ensure that charges and fees associated with previously and future approved contracts for services, subscriptions and utilities that require payment prior to scheduled Township Board meetings are paid timely to ensure the continuation of, avoid suspension or termination of and avoid late fees penalties and interest being imposed on previously and future approved contracts for services, subscriptions and utilities.

Section 03. Invocation of Authority.

This Ordinance is adopted pursuant to the authority granted to the Township by the Constitution of the State of Illinois and the Illinois Compiled Statutes.

Section 04. Payment of Recurring Monthly Charges and Fees.

The Supervisor, Township Administrator and the Finance Director are authorized, without first presenting the bill or invoice to the Township Board, to make or issue payment for Previously Approved Recurring Contracts and Future Recurring Contracts due prior to a scheduled Township Board meeting provided that the vendor or provider has provided the Township with a bill or invoice describing the services, subscriptions and/or utilities provided.

Section 05. Previously Approved Recurring Contracts and Future Recurring Contracts.

For the purposes of this Ordinance, Previously Approved Recurring Contracts and Future Recurring Contracts shall include contracts for telephone and internet services, software licensing and other subscriptions, and gas, water and other utilities. This Ordinance shall not apply to the payment of bills and invoices for construction services, professional services, or other services, products or materials.

Section 06. Reporting Requirements.

The Supervisor, the Township Administrator and Finance Director shall provide a listing to the Township Board of all payments made for Previously Approved Recurring Contracts and Future Recurring Contracts since the last regular scheduled Township Board meeting. This report shall be presented at the next scheduled Township Board meeting and shall be reviewed and approved by the Township Board.

Section 07. Compliance and Enforcement.

1. Any violation of this Ordinance will be subject to review and potential disciplinary action by the Board.

2. The Supervisor, the Township Administrator and Finance Director shall be responsible for maintaining and submitting accurate records of payments made for all Previously Approved Recurring Contracts and Future Recurring Contracts and ensuring compliance with this Ordinance.

ARTICLE II.
HEADINGS, SAVINGS CLAUSES, PUBLICATION, EFFECTIVE DATE

Section 8. Headings.

The headings for the articles, sections, paragraphs and sub-paragraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of this Ordinance.

Section 9. Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision, clause, sentence, paragraph, sub-paragraph, section or part of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision, clause, sentence, paragraph, sub-paragraph, section or part shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect. It is hereby declared to be the legislative intent of the Township Board that this Ordinance would have been adopted had not such unconstitutional or invalid provision, clause, sentence, paragraph, sub-paragraph, section or part thereof been included.

Section 10. Superseder.

All code provisions, ordinances, resolutions and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 11. Publication.

A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Township Code, as amended.

Section 12. Effective Date.

This Ordinance shall be in full force and effect following its passage, approval and publication, as provided by law.

[Signature page follows]

PASSED by the Township Board of Thornton Township, Cook County, Illinois, on the 14th day of October, 2025, by the following roll-call vote:

Gonzalez: Yes

Stanley: Yes

Avent: Yes

Stubbs: Yes

Supervisor Harris: Yes

APPROVED this 14th day of October, 2025.

[redacted]

Napoleon B. Harris III
Township Supervisor

ATTEST:

[redacted]

Casey A. Nesbit
Township Clerk

COUNTY OF COOK)
) SS
STATE OF ILLINOIS)

CLERK'S CERTIFICATE

I, Casey A. Nesbit, certify that I am the elected and duly qualified Clerk of Thornton Township, Cook County, Illinois (the "Township") and, as such, I am the keeper of the records and files of the Township and its Supervisor and Trustees (collectively, the "Township Board"). I further certify as follows:

Attached to this Certificate is a true, correct and complete copy of Township Ordinance No.25-010, entitled:

AN ORDINANCE AUTHORIZING THE PAYMENT OF RECURRING MONTHLY CHARGES AND FEES FOR CERTAIN APPROVED TOWNSHIP SERVICES, SUBSCRIPTIONS AND UTILITIES FOR THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS.

This Ordinance was passed and approved by the Township Board at a duly noticed meeting held on the 14th day of October, 2025. I do further certify that a quorum of said Township Board was present at said meeting, and that the Township Board complied with all the requirements of the Illinois Open Meetings Act in connection with said meeting.

Given under my hand and official seal at Thornton Township, Cook County, Illinois, this 14th day of October, 2025.

[redacted]
Casey A. Nesbit
Township Clerk

(SEAL)